**Kildare County Council**

## Creative Ireland Guidelines for Assistance

## Creative Ireland Bursary Awards 2018

## *Creative Ireland is the Government’s Legacy Programme for*

## *Ireland 2016 - a five-year initiative, from 2017 to 2022, which places creativity at the*

## *centre of public policy.*

## As part of Kildare's 2018 Creative Ireland programme, Kildare County Council invite applications for bursary awards that will develop bodies of work with a public interface/engagement. We envisage that a series of bursaries will be awarded in the region of €3,000 - €10,000. Funding may only be used to support events/projects that focus on cultural activity involving the arts, creative industries, heritage and the Irish language.

## We invite applications from individuals and groups to make applications to creatively explore themes of

## Well being

* Sense of place
* Heritage (which may include historical exploration)
* Music
* STEAM (science, technology, engineering, arts and mathematics)
* Irish language

A project which combines two or more themes is desirable.

## CONDITIONS

1. Applications will be accepted on the official application form only.
2. All support material to be no larger than A4. The adjudication panel will not assess support material larger than A4.
3. Closing date for applications is Tuesday 20th March 2018, 12:00 noon.

Late applications will not be considered.

1. Applications may only be made for projects to take place in Co Kildare.
2. Projects must be completed by 31st December 2018.
3. The public interface/engagement element of the project/event must be free of charge.
4. Selection Criteria will include:

(a) The extent to which the proposed event/project is aligned to the Creative Ireland Programme Pillar - 'Enabling Creativity in Every Community';

(b) The extent to which the proposed event/project maximises community and citizen engagement;

(c) The extent to which the proposed event/project is ambitious, innovative and fosters creativity;

(d) The potential scope of the event/project and anticipated target audience;

(e) The cost of the proposed event/project and any additional supports and funding that may be required or have been confirmed; and

(f) The feasibility of completing the project within the specified time frame.

1. All projects will be evaluated using the following marking scheme

|  |  |  |
| --- | --- | --- |
| 1 | Addressing a number of themes | 125 |
| 2 | Level of Community and citizen engagement (a) (b) (d) | 250 |
| 3 | Scale of project in terms of ambition, innovation and fostering creativity. (c) | 250 |
| 4 | Costing- value for money (e) | 175 |
| 5 | Project management – The feasibility of completing the project (f) Organiser(s) must provide evidence of and have a clear plan for delivering the project | 200 |
|  | Total | 1000 |

1. All recipients of grant assistance under the Creative Ireland scheme for projects involving children or young people must have appropriate policies in place as regards Child Protection. Kildare County Council will also require confirmation that the appropriate insurance policies and Health and Safety Procedures are in place.
2. Grant aid provided by Kildare County Council for the Creative Ireland initiative must be acknowledged in all publicity material associated with the project. We reserve the right to publicise the awarding of the Creative Ireland bursary.

Failure to acknowledge appropriately may deem the bursary invalid and support received may need to be refunded to Kildare County Council. All successful applications will receive a copy of Kildare County Council and Creative Ireland logos, along with the document ‘Requirements for acknowledging bursary award' via email.

1. Successful candidates are required to provide a short progress report / update to Kildare County Council on or before 31st Oct 2018. Failure to do so may deem the bursary award invalid.
2. Assistance shall not be given in respect of commercial activities.
3. Payment of a bursary will not be made for activities in retrospect.
4. All applicants will be advised of Councils decisions in writing.
5. The payment of a bursary award is not taken as an indication that the equivalent of any bursary award will be made to the organiser on another occasion.
6. Applications may be accompanied by supporting material. Supporting material, no larger than A4 (e.g. from previous projects, exhibitions etc. with dates, venues, CV's of project leaders, or profile of organisers, photographs)
7. Depending on the level of grant awarded a current Tax Clearance Certificate may be required.

Email or faxed applications will NOT be considered. Please send THREE COPIES of completed application forms and ONE COPY of any support material to:

Creative Ireland Bursary Awards 2018, Kildare County Council,

Riverbank, Main Street, Newbridge, Co. Kildare.

For further information, please contact:

Tel: 045-448328 Email: arts@kildarecoco.ie Web: [www.kildare.ie/artsservice](http://www.kildare.ie/artsservice)

**Kildare County Council**

# **Creative Ireland Bursary Awards 2018**

## APPLICATION FORM

**1.0 Applicant Details**

# Name of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organisation (*if applicable*) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and Title of contact person (for payment purposes):

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Please outline details of the Organisation /Artists work \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**2.0 Project Details**

Project/ Event for which grant is being sought: (you may use bullet points or a separate sheet if necessary). Please ensure that you consider each item under the Selection Criteria set out on the information note attached.

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Who will be involved in Project?

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Who is your target audience / participants ?

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Commencement Date of project:

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End Date of Project

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**3.0 Themes of Project**

Please note two or more themes is desirable for your project

Well being

Sense of place

Heritage (which may include historical exploration)

Music

STEAM (Science, Technology, Engineering, Arts & Mathematics)

Irish language

#### 4.0 Budget for the Project

What is the estimated overall cost of the project? \_\_\_\_\_\_\_\_\_

How much are you requesting from this Bursary? \_ \_\_\_\_\_\_\_\_

(Minimum grant available €3,000 - Maximum grant €10,000)

Please note that the maximum grant is not guaranteed.

Are you applying for funding for this project from any other sources?

Yes ( ) No ( )

(Note: no double funding from Kildare County Council is allowed)

If yes, please give details

Source Amount

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

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Please note that the maximum grant requested is not guaranteed. If this occurs how do you propose to fund the shortfall for the project.

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**Project Costs**

Please provide details of proposed costs associated with the project. Where relevant please supply quotes or tenders if available.

##### Item Cost

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Total Cost \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

###### Please note that receipts (Which have to be marked paid) are required on completion of groups project.

**5.0 CHECKLIST. PLEASE ENSURE YOU HAVE INCLUDED ALL RELEVANT DOCUMENTATION √**

□ A description of the proposed exhibition or other event.

□ A declaration of other grants or other assistance received or sought.

□ Budget of project/ event

□ Supporting material **(No larger than A4)** that may be relevant to this application (e.g. programs from previous projects, shows, exhibitions etc. with dates, venues, CV or profile of organisers, photographs)

**6.0 Declaration**

I declare that the foregoing information is correct. I attach documents referred to above and I am aware of the Council’s Guidelines for assistance.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**\* Please note there is no post box facility in Riverbank.**

**For further information, please contact:**

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